



# BMPO



# FY 2021



# Annual Report and Year-End Summary

This document was prepared by the Bonneville Metropolitan Planning Organization (BMPO) staff for the Cities of Idaho Falls, Ammon, Iona, Ucon and Portions of Bonneville County. The information will provide a progress report and Year-End Summary of the 2021 Fiscal Year and be reviewed by the Idaho Transportation Department (ITD).

The BMPO Policy Board, in conjunction with the Technical Advisory Committee, has the primary responsibility for coordinating the local transportation planning process. Staff from participating agencies will provide technical support services. The City of Idaho Falls Community Development Director and the BMPO Director are responsible for the general administration of BMPO. ITD, with participation from the BMPO committees, has a dual role of assuring that the planning process conforms to State and Federal standards.

The urban transportation planning process includes the development of the Metropolitan Transportation Plan, Unified Planning Work Program/Budget, Transportation Improvement Program (TIP), Annual Listing, Transportation Modeling and other planning and project development activities deemed necessary by BMPO and ITD staff to assist in addressing transportation problems and issues in the BMPO planning area.

LOCAL MATCH FOR FEDERAL FUNDS  
FY 2021

ENTITY	POPULATION	PERCENTAGE	LOCAL MATCH
City of Ammon	16,475	14.8	2,618
City of Idaho Falls	61,535	55.3	9,778
City of Iona	2,351	2.1	374
City of Ucon	1,155	1.0	183
Bonneville County MPA	29,766	26.8	4,730
Sub-Total	111,282	100%	17,683
ITD	-	-	2,000
TOTAL	111,282	100%	19,683

**BUDGET**

FY 2021 10/1/20 through 9/30/21	Federal Share	Local Share	TOTAL
Task 1: Program Administration	71,752	5,684	77,436
*Task 1: Program Administration - Overhead	35,842	2,838	38,680
Task 2: Alternative Transportation Planning (includes TAP)	89,446	7,086	96,532
Task 3: Data Support & Modeling	34,491	2,732	37,223
Task 4: Metropolitan Transportation Plan	71,850	5,691	77,541
Task 5: Transportation Improvement Program	17,476	1,385	18,861
<b>BMPO TOTAL</b>	<b>320,857</b>	<b>25,416</b>	<b>346,273</b>

**Note:** Federal funds are CPG unless noted

\* Overhead and direct costs charged to Program Administration

FEDERAL HIGHWAY ADMINISTRATION/  
FEDERAL TRANSIT ADMINISTRATION  
FY 2021

**TASK 1: PROGRAM ADMINISTRATION**

**PROGRESS:**

Provided for administrative responsibilities under the Federal grant requirements of the “Fixing America’s Surface Transportation Act” (FAST Act). Provided staff administrative support for BMPO which included staff meetings and training, Policy Board (POB), Technical Advisory Committee (TAC) and Bicycle/Pedestrian Advisory Committee (BPAC) as well as staff support including, but not limited to, meeting notices, staff reporting, required report updates, etc.

Provided staff time to manage the transportation planning process in the urbanized area for the development, review, and coordination of the annual UPWP/Budget to include grant related requirements, including, but not limited to interagency agreements, coordination with local governments and agencies, and other affected bodies.

Staff continued a review and documentation of current transportation planning processes. New or modified procedures and guidelines for demographics, traffic counts, model calibration and planning level of service computation were drafted for achieving transportation planning program objectives.

Staff attended and participated in relevant training and workshop opportunities. Public involvement activities were performed and website and social media used to coordinate and provide public outreach.

**COST DISTRIBUTION @92.66/7.34**

<b>BMPO Staff (CPG)</b>	<b>FUNDS</b>				<b>WORK HOURS</b>	
	Federal	Local	Total	Percent	Total	Percent
Year-to-Date	84,559	6,698	91,258	118%	2101	117%
Programmed Funds	71,752	5,684	77,436	100%	1800	100%
Fund Balance	-12,807	-1,014	-13,822	-18%	-301	-17%

<b>Overhead (CPG)</b>	Federal	Local	Total	Percent	Total	Percent
Year-to-Date	22,876	1,812	24,688	64%	-	-
Programmed Funds	35,842	2,838	38,680	100%	-	-
Fund Balance	12,966	1,026	13,992	36%	-	-
<b>Total Task Balance</b>	<b>159</b>	<b>12</b>	<b>170</b>	<b>100%</b>	<b>-</b>	<b>-</b>

**TASK 2: ALTERNATIVE TRANSPORTATION PLANNING**

**PROGRESS:**

Coordinated International Walk to School Day, started traffic gardens at a local park, worked with the City of Idaho Falls on a bike camp, sponsored a Polar Walk, coordinated fifth graders annual May bike ride. Worked with other SR2S coordinators in the state on educational and program guides. Other activities included crossing guard training, safety evaluation and training, walking challenge and bike helmet give-away.

BMPO staff assisted in efforts to identify the restoration of public transportation services to the area. This included but was not limited to potential administrative, operational and infrastructure needs.

BMPO reviews site plans and plats to coordinate the Connecting Our Community (COC) Plan and Long Range Transportation Plan with other planning efforts. The COC Plan was reviewed and updated.

**COST DISTRIBUTION @92.66/7.34**

FUNDS					WORK HOURS	
<b>BMPO Staff (CPG)</b>	Federal	Local	Total	Percent	Total	Percent
Year-to-Date	35,323	2,798	38,121	104%	805.75	113%
Programmed Funds	33,850	2,682	36,532	100%	710	100%
Fund Balance	-1,473	-116	-1,589	-4%	-95.75	-13%

FUNDS					WORK HOURS	
<b>BMPO Staff (TAP)</b>	Federal	Local	Total	Percent	Total	Percent
Year-to-Date	18,023	1,428	19,451	82%	465.75	90%
Programmed Funds	21,924	1,737	23,661	100%	520	100%
Fund Balance	3,901	309	4,210	18%	54.25	10%

FUNDS					WORK HOURS	
<b>Support Staff &amp; Overhead (TAP)</b>	Federal	Local	Total	Percent	Total	Percent
Year-to-Date	32,523	2,576	35,099	97%	-	-
Programmed Funds	33,672	2,667	36,339	100%	-	-
Fund Balance	1,149	91	1,240	3%	-	-
<b>Total Task Balance</b>	<b>3,577</b>	<b>284</b>	<b>3,861</b>	<b>4%</b>	<b>-</b>	<b>-</b>

**TASK 3: DATA SUPPORT AND MODELING**

**PROGRESS:**

BMPO staff worked with area planners and engineers to finalize 2035 and 2050 population, household and employment projections. With support of area planners and engineers the data was disaggregated into traffic analysis zones.

Traffic analysis zones were also reevaluated and modified based on the distribution of the demographic data. Traffic counts were collected and linked to the model network for the calibration of the travel demand model.

A current year, 2035 and 2050 model was developed and finalized. The model produced traffic volumes that were used to determine and identify existing and future capacity deficiencies in the transportation network. Level of service (LOS) was used to assign volume to capacity measures. BMPO staff developed maps using ArcGIS to portray long range transportation conditions and needs.

**COST DISTRIBUTION @92.66/7.34**

FUNDS					WORK HOURS	
<b>BMPO Staff (CPG)</b>	Federal	Local	Total	Percent	Total	Percent
Year-to-Date	34,553	2,737	37,290	189%	757.75	210%
Programmed Funds	18,275	1,448	19,723	100%	360	100%
Fund Balance	-16,278	-1,289	-17,567	-89%	-397.75	-110%

FUNDS					WORK HOURS	
<b>Consultants</b>	Federal	Local	Total	Percent	Total	Percent
Year-to-Date	16,211	1,284	17,495	100%	-	-
Programmed Funds	16,216	1,284	17,500	100%	-	-
Fund Balance	5	0	5	100%	-	-
Total Task Balance	-16,273	-1,289	-17,562	-47%	-	-

**TASK 4: METROPOLITAN TRANSPORTATION PLAN**

**PROGRESS:**

BMPO staff served on technical and community committees and worked with ITD on the development of project alternatives for the US 20/I-15 Study. This included participating in the planning and environmental linkages (PEL) process which included public outreach. Study elements and findings will be incorporated into the update to the 2050 LRTP.

BMPO staff began an update to the Public Participation Plan.

BMPO staff performed task to complete the 2050 Long Range Transportation Plan. This included but was not limited to the identification of deficient bridges, high accident locations, pavement conditions, bicycle and pedestrian needs, etc. BMPO staff also, identified and documented current and future strategies and investments to address the conditions and needs of the area.

**COST DISTRIBUTION @92.66/7.34**

<b>BMPO Staff (CPG)</b>	<b>FUNDS</b>				<b>WORK HOURS</b>	
	Federal	Local	Total	Percent	Total	Percent
Year-to-Date	34,588	2,740	37,328	48%	555	37%
Programmed Funds	71,850	5,691	77,541	100%	1500	100%
Fund Balance	37,262	2,951	40,213	52%	945	63%

**TASK 5: TRANSPORTATION IMPROVEMENT PROGRAM**

**PROGRESS:**

The FY 2022 Transportation Improvement Program document was completed and approved. This included the update of current STBG-Urban application processes to include safety projects. STBG-Urban projects were submitted, scored, prioritized and programmed based on an updated application process.

An annual listing of 2020 transportation projects was developed and approved.

**COST DISTRIBUTION @92.66/7.34**

<b>BMPO Staff (CPG)</b>	<b>FUNDS</b>				<b>WORK HOURS</b>	
	Federal	Local	Total	Percent	Total	Percent
Year-to-Date	15,654	1,240	16,894	90%	261	84%
Programmed Funds	17,476	1,385	18,861	100%	310	100%
Fund Balance	1,822	145	1,967	10%	49	16%



BONNEVILLE METROPOLITAN PLANNING ORGANIZATION  
 FY 2021 SUMMARY EXPENDITURE REPORT  
 And YEAR END BALANCE

TASK	FEDERAL SHARE	LOCAL SHARE	TOTAL PROGRAMMED FUNDS	FY 2020 TOTAL EXPENSES	FUND BALANCE
1 Staff	71,752	5,684	77,436	91,258	-13,822
1 Overhead	35,842	2,838	38,680	24,688	13,992
2 Staff	33,850	2,682	36,532	38,121	-1,589
2 Staff TAP	21,924	1,737	23,661	19,451	4,210
2 Support/ Overhead TAP	33,672	2,667	36,339	35,099	1,240
3	34,491	2,732	37,223	54,785	-17,562
4 MTP	71,850	5,691	77,541	37,328	40,213
5 TIP	17,476	1,385	18,861	16,894	1,967
<b>BMPO TOTAL</b>	<b>320,857</b>	<b>25,416</b>	<b>346,273</b>	<b>317,624</b>	<b>28,649</b>

Note: Federal funds are CPG unless noted

**YEAR END SUMMARY REPORT**

<b>Task</b>	<b>Work Hours Budgeted</b>	<b>Work Hours Expended</b>	<b>% Work Hours Expended</b>	<b>% Task Completed</b>	<b>Funds Budgeted</b>	<b>Funds Expended</b>	<b>% Funds Expended</b>
P401.01 Program Administration	1800	2101	117%	100%	77,436	91,258	118%
P401.01 Overhead	-	-	-		38,680	24,688	64%
P401.02 Alternative Transportation Planning	710	805.75	113%	100%	36,532	38,121	104%
P401.02 Staff TAP	520	465.75	90%	100%	23,661	19,451	82%
P401.02 Support/Overhead TAP	-	-	-		36,339	35,099	97%
P401.03 Data Support and Modeling	360	757.75	210%	90%	37,233	54,785	147%
P401.04 Metropolitan Transportation Plan	1500	555	37%	90%	77,541	37,328	48%
P401.05 Transportation Improvement Program	310	261	84%	100%	18,861	16,894	90%
<b>TOTAL</b>	<b>5200</b>	<b>4,946.25</b>	<b>95%</b>		<b>346,273</b>	<b>317,624</b>	<b>92%</b>