



BMPO



FY 2022



Annual Report and Year-End Summary

This document was prepared by the Bonneville Metropolitan Planning Organization (BMPO) staff for the Cities of Idaho Falls, Ammon, Iona, Ucon and Portions of Bonneville County. The information will provide a progress report and Year-End Summary of the 2022 Fiscal Year and be reviewed by the Idaho Transportation Department (ITD).

The BMPO Policy Board, in conjunction with the Technical Advisory Committee, has the primary responsibility for coordinating the local transportation planning process. Staff from participating agencies will provide technical support services. The City of Idaho Falls Community Development Director and the BMPO Director are responsible for the general administration of BMPO. ITD, with participation from the BMPO committees, has a dual role of assuring that the planning process conforms to State and Federal standards.

The urban transportation planning process includes the development of the Metropolitan Transportation Plan, Unified Planning Work Program/Budget, Transportation Improvement Program (TIP), Annual Listing, Transportation Modeling and other planning and project development activities deemed necessary by BMPO and ITD staff to assist in addressing transportation problems and issues in the BMPO planning area.

LOCAL MATCH FOR FEDERAL FUNDS
FY 2022

ENTITY	POPULATION	PERCENTAGE	LOCAL MATCH
City of Ammon	17,115	15.0	2,571
City of Idaho Falls	62,888	55.2	9,459
City of Iona	2,354	2.1	360
City of Ucon	1,161	1.0	171
Bonneville County MPA	30,432	26.7	4,575
Sub-Total	113,950	100%	17,136
ITD	-	-	2,000
TOTAL	113,950	100%	19,136

BUDGET

FY 2022 10/1/20 through 9/30/21	Federal Share	Local Share	TOTAL
Task 1: Program Administration	73,238	5,801	79,039
*Task 1: Program Administration - Overhead	36,740	2,910	39,650
Task 2: Alternative Transportation Planning (includes TAP)	89,815	7,115	96,930
Task 3: Data Support & Modeling	27,772	2,200	29,972
Task 4: Metropolitan Transportation Plan	72,887	5,774	78,661
Task 5: Transportation Improvement Program	17,735	1,404	19,139
BMPO TOTAL	318,187	25,204	343,391
**Task 4B: Metropolitan Transportation Plan	277,980	22,020	300,000
Grand Total	596,167	47,224	643,391

Note: Federal funds are CPG unless noted

* Overhead and direct costs charged to Program Administration

** High Capacity Roadway Study (HCRS)

FEDERAL HIGHWAY ADMINISTRATION/
 FEDERAL TRANSIT ADMINISTRATION
 FY 2022

TASK 1: PROGRAM ADMINISTRATION

PROGRESS:

Provided for administrative responsibilities under the Federal grant requirements of the “Fixing America’s Surface Transportation Act” (FAST Act). Provided staff administrative support for BMPO which included staff meetings and training, Policy Board (POB), Technical Advisory Committee (TAC) and Bicycle/Pedestrian Advisory Committee (BPAC) as well as staff support including, but not limited to, meeting notices, staff reporting, required report updates, etc.

Provided staff time to manage the transportation planning process in the urbanized area for the development, review, and coordination of the annual UPWP/Budget to include grant related requirements, including, but not limited to interagency agreements, coordination with local governments and agencies, and other affected bodies.

Staff continued a review and documentation of current transportation planning processes. New or modified procedures and guidelines for demographics, traffic counts, model calibration and planning level of service computation were drafted for achieving transportation planning program objectives.

Staff attended and participated in relevant training and workshop opportunities. Public involvement activities were performed and website and social media were used to coordinate and provide public outreach.

COST DISTRIBUTION @92.66/7.34

BMPO Staff (CPG)	FUNDS				WORK HOURS	
	Federal	Local	Total	Percent	Total	Percent
Year-to-Date	90,948	7,204	98,153	124%	2296	128%
Programmed Funds	73,238	5,801	79,039	100%	1800	100%
Fund Balance	-17,710	-1,403	-19,114	-24%	-496	-28%

Overhead (CPG)	Federal	Local	Total	Percent	Total	Percent
Year-to-Date	21,953	1,739	23,692	60%	-	-
Programmed Funds	36,740	2,910	39,650	100%	-	-
Fund Balance	14,787	1,171	15,958	40%	-	-
Total Task Balance	-2,923	-232	-3,129	-3%	-	-

TASK 2: ALTERNATIVE TRANSPORTATION PLANNING

PROGRESS:

Coordinated International Walk to School Day, started traffic gardens at a local park, worked with the City of Idaho Falls on a bike camp, sponsored a Polar Walk, coordinated fifth graders annual May bike ride. Worked with other SR2S coordinators in the state on educational and program guides. Other activities included crossing guard training, safety evaluation and training, walking challenge and bike helmet give-away.

BMPO staff continued to assist ITD, the City of Idaho Falls, and GIFT in their efforts to restore public transportation services to the area. This included but was not limited to providing input regarding various administrative, operational, and infrastructure decisions.

BMPO reviews site plans and plats to coordinate the Connecting Our Community (COC) Plan and Long Range Transportation Plan with other planning efforts. The COC Plan was reviewed and updated.

COST DISTRIBUTION @92.66/7.34

FUNDS					WORK HOURS	
BMPO Staff (CPG)	Federal	Local	Total	Percent	Total	Percent
Year-to-Date	33,618	2,663	36,282	98%	775	109%
Programmed Funds	34,219	2,711	36,930	100%	710	100%
Fund Balance	601	48	648	2%	-65	0

FUNDS					WORK HOURS	
BMPO Staff (TAP)	Federal	Local	Total	Percent	Total	Percent
Year-to-Date	19,931	1,579	21,510	90%	519	100%
Programmed Funds	22,090	1,750	23,840	100%	520	100%
Fund Balance	2,159	171	2,330	10%	1	0

FUNDS					WORK HOURS	
Support Staff & Overhead (TAP)	Federal	Local	Total	Percent	Total	Percent
Year-to-Date	19,256	1,525	20,782	57%	-	-
Programmed Funds	33,506	2,654	36,160	100%	-	-
Fund Balance	14,250	1,129	15,378	43%	-	-
Total Task Balance	17,010	1,348	18,356	19%	-64	0

TASK 3: DATA SUPPORT AND MODELING

PROGRESS:

Evaluated 2020 Census Block Group names and boundaries and adjusted traffic analysis zones (TAZs) names and boundaries to correlate with the block groups. The 2020 census block population and household data were aggregated to TAZs. Employment data gathered in 2019 was re-assessed to determine if a full update was required or if the data with the addition of building permit data accurately represented current conditions. Data were adjusted to fit TAZ boundary changes. This established a new demographic foundation to develop future estimates by TAZ.

BMPO staff worked with area planners and engineers to re-evaluate 2035 and 2050 population, household, and employment projections. Based on TAZ boundary changes and new growth assumptions the data was adjusted and re-allocated for each TAZ.

The adjusted boundaries and demographic data were implemented into the current calibrated model. The updated model will be used for the High Capacity Roadway Study and a major amendment to the Long Range Transportation Plan.

COST DISTRIBUTION @92.66/7.34

BMPO Staff (CPG)	FUNDS				WORK HOURS	
	Federal	Local	Total	Percent	Total	Percent
Year-to-Date	39,642	3,140	42,782	214%	859	239%
Programmed Funds	18,506	1,466	19,972	100%	360	100%
Fund Balance	-21,136	-1,674	-22,810	-114%	-499	-139%

Consultants	FUNDS				WORK HOURS	
	Federal	Local	Total	Percent	Total	Percent
Year-to-Date	8,047	637	8,685	87%	-	-
Programmed Funds	9,266	734	10,000	100%	-	-
Fund Balance	1,219	97	1,315	13%	-	-
Total Task Balance	-19,917	-1,577	-21,495	-72%	-	-

TASK 4: METROPOLITAN TRANSPORTATION PLAN

PROGRESS:

BMPO staff presented conditions and needs and summarized related comments. Potential strategies and investments were evaluated and documented. This included transportation projects and other treatments were identified. Potential transportation revenues and expenditures were identified and used to assist in the prioritization of needs.

Other relevant information was documented including the use of performance measures, potential environmental mitigation, environmental justice, and transportation security related to transportation investments. A Final Long Range Transportation Plan was approved in April 2022.

BMPO staff worked with local planners and engineers to modify and develop a Request for Information (RFI) for the High Capacity Roadway Study (HCRS). A consultant was selected and negotiations regarding the scope, hours, and costs began. Work is expected to begin on the HCRS in January 2023.

BMPO staff served on the technical committee for the Bonneville County Transportation Plan. This included providing data and input into the development of the Plan. A review of the draft document was also provided.

COST DISTRIBUTION @92.66/7.34

BMPO Staff (CPG)	FUNDS				WORK HOURS	
	Federal	Local	Total	Percent	Total	Percent
Year-to-Date	26,213	2,076	28,290	36%	429	29%
Programmed Funds	72,887	5,774	78,661	100%	1500	100%
Fund Balance	46,674	3,698	50,371	64%	1071	71%

HCRS	FUNDS				WORK HOURS	
	Federal	Local	Total	Percent	Total	Percent
Year-to-Date	0	0	0	0	-	-
Programmed Funds	277,980	22,020	300,000	100%	-	-
Fund Balance	277,980	22,020	300,000	100%	-	-

TASK 5: TRANSPORTATION IMPROVEMENT PROGRAM

PROGRESS:

The FY 2023 Transportation Improvement Program document was completed and approved. This included the update of current STBG-Urban application processes to include safety projects. STBG-Urban projects were submitted, scored, prioritized and programmed based on an updated application process.

An annual listing of 2020 transportation projects was developed and approved.

BMPO staff has also provided input and met with MPO and ITD staff and board members to discuss the distribution of STBG-Urban funding.

COST DISTRIBUTION @92.66/7.34

BMPO Staff (CPG)	FUNDS				WORK HOURS	
	Federal	Local	Total	Percent	Total	Percent
Year-to-Date	19,489	1,544	21,033	110%	319	103%
Programmed Funds	17,735	1,404	19,139	100%	310	100%
Fund Balance	-1,754	-140	-1,894	-10%	-9	-3%

BONNEVILLE METROPOLITAN PLANNING ORGANIZATION
 FY 2022 SUMMARY EXPENDITURE REPORT
 And YEAR END BALANCE

TASK	FEDERAL SHARE	LOCAL SHARE	TOTAL PROGRAMMED FUNDS	FY 2022 TOTAL EXPENSES	FUND BALANCE
1 Staff	73,238	5,801	79,039	98,153	-19,114
1 Overhead	36,740	2,910	39,650	23,692	15,958
2 Staff	34,219	2,711	36,930	36,282	648
2 Staff TAP	22,090	1,750	23,840	21,510	2,330
2 Support/ Overhead TAP	33,506	2,654	36,160	20,782	15,378
3	27,772	2,200	29,972	51,467	-21,495
4 MTP	72,887	5,774	78,661	28,290	50,371
5 TIP	17,735	1,404	19,139	21,033	-1,894
BMPO TOTAL	318,187	25,204	343,391	301,209	42,182
HCRS	277,980	22,020	300,000	0	0
Grand Total	596,167	47,224	643,391	301,209	42,182

Note: Federal funds are CPG unless noted

YEAR END SUMMARY REPORT

Task	Work Hours Budgeted	Work Hours Expended	% Work Hours Expended	% Task Completed	Funds Budgeted	Funds Expended	% Funds Expended
P401.01 Program Administration	1800	2296	128%	100%	79,039	98,153	124%
P401.01 Overhead	-	-	-		39,650	23,692	60%
P401.02 Alternative Transportation Planning	710	775	109%	100%	36,930	36,282	98%
P401.02 Staff TAP	520	519	100%	100%	23,840	21,510	90%
P401.02 Support/Overhead TAP	-	-	-		36,160	20,782	57%
P401.03 Data Support and Modeling	360	859	239%	80%	29,972	51,467	172%
P401.04 Metropolitan Transportation Plan	1500	429	29%	60%	78,661	28,290	36%
P401.05 Transportation Improvement Program	310	319	103%	100%	19,139	21,033	110%
TOTAL	5200	5197	100%		343,391	301,209	88%