

POLICY BOARD MEETING MINUTES

June 29, 2022

3:30 P.M.

CITY OF IDAHO FALLS COUNCIL CHAMBERS

POLICY BOARD MEMBERS PRESENT:

In-Person:

Lisa Burtenshaw – Idaho Falls Council Member Jim Freeman – Idaho Falls Council Member
Rebecca Casper – Idaho Falls Mayor Karen Hiatt- ITD Engineering Manager
Larry Gilmore – Ucon Council Member Jon Walker – Bonneville Co. Commissioner
Jim Francis – Idaho Falls Council Member Josh Wheeler – Ammon City Council Member

MEMBERS ABSENT: Dan Gubler – Iona Mayor

ALSO PRESENT: TAC Chairman – Micah Austin, TAC Vice Chairman – Chris Canfield, Idaho Falls City Engineer – Kent Fugal, Gift Transit Coordinator – Kade Marquez, BMPO Director – Darrell West, BMPO Office Assistant – Stephanie Gazdik, were also present in-person.

CALL TO ORDER: Jim Freeman called the meeting to order at 3:35

CONSENT ITEMS

MINUTES – Joint Policy Board/TAC Meeting May 11,2022

Jim Francis made the motion to approve the minutes of the May 11, 2022 joint Policy Board/TAC meeting. The motion was seconded by Jon Walker. The vote was unanimous.

ACTION ITEMS

BMPO By-Laws

Darrell West went over the changes that were made to the BMPO By-Laws. All previous amendments were incorporated into the By-Laws, the titles of some entities were updated, and the approval date was changes to June 29, 2022. Jon Walker made the motion to approve the updated version of the BMPO By-Laws. Larry Gilmore seconded the motion. Jim Freeman called for a roll call vote: Burtenshaw, yes; Casper, yes; Francis, yes; Freeman, yes; Gilmore, yes; Haitt, yes; Walker, yes; Wheeler, yes. The motion passed unanimously.

FY 2023 Draft TIP Projects

Darrell West discussed the FY 2023 Draft TIP Projects. The final FY 2023 TIP will be ready in September. Rebecca Casper made the motion to approve the FY 2023 Draft TIP Projects. Lisa Burtenshaw seconded the motion. The roll call vote was as follows: Burtenshaw, yes; Casper, yes; Francis, yes; Freeman, yes; Gilmore, yes; Haitt, yes; Walker, yes; Wheeler, yes. The motion passed unanimously.

FY 2022 TIP Amendment # 2

Darrell West discussed Amendment #2. There were no comments from the Technical Advisory Committee on this amendment.

BMPA FY 2022 TIP Amendment #2 - June 29, 2022																
	Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2022	2023	2024	2025	2026	2027	2028	PD	Federal Aid	Sponsor Match	Total	
#2	23695	Westside Path Connections / Transportation Alternatives Program / City of Idaho Falls	CE/CN			486							450	36	486	
			PE/PC		50								46	4	50	
			RW										0	0	0	
	23696	Moppen Canal Trail, Idaho Canal to 25th East / Transportation Alternatives Program / City of Idaho Falls	CE/CN			572								530	42	572
			PE/PC		500								463	37	500	
			RW										0	0	0	

Lisa Burtenshaw made the motion to approve the FY 2022 TIP Amendment #2. Karen Haitt seconded the motion. The roll call vote was as follows: Burtenshaw, yes; Casper, yes; Francis, yes; Freeman, yes; Gilmore, yes; Haitt, yes; Walker, yes; Wheeler, yes. The motion to approve the FY 2022 TIP Amendment #2 passed unanimously.

DISCUSSION ITEMS

FY 2022 TIP Modification #7

Darrell Discussed Modification #7 to the FY 2022 TIP.

BMPA FY 2022 TIP Modification #7 - June 1, 2022															
	Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2022	2023	2024	2025	2026	2027	PD	Federal Aid	Sponsor Match	Total	
#7	19434	45th W, 65th S to US-20 Pavement Resurfacing / STBG-Rural / Bonneville County	CE/CN		3673 4588								4251	337	4588
			PE/PC	299									277	22	299
			RW										0	0	0

High Capacity Roadway Study RFI Status

Darrell West gave TAC an update on the High Capacity Roadway Study RFI status. It was clarified that those on the agreed upon consultant list need to be the prime consultant on the HCRS. BMPO received no questions regarding the RFI application from the applicants. Two of the five potential RFI applicants declined the invitation to submit and application.

STBG-U Allocation Update

Darrell West discussed the recommended changes from ITD on STBG Allocations.

- Revised Policy 4028 maintains the current 12.6% of total funds. Overall funding primarily increases because IJA provides more funding than FAST
- Revised Policy 4028 continues to distribute the 12.6% funds between rural and urban at a 50% share. Rural \$22.5 million and Urban \$22.5 million
- TMA allocation continues to be removed from urban share. The \$22.5 million is split up based on population. The TMA allocation is short of their required amount and augmented by \$3.7 million from STBG-Any Area
- Whereas the TMA allocation is guaranteed, a review of the amounts when IJA is compared with the revised Policy 4028 reveals that the \$3.7 million of STBG-Any Area and \$1.9 million of STBG-small and large urban actually is needed to cover the additional \$5.6 million sub-allocation to the STBG-rural program
- The total revised Policy 4028 apportionment is less than recommended IJA total apportionment

Safe Streets and Roads 4 All (SS4A) Grant

Kent Fugal presented the requirements for the Safe Streets and Roads 4 All (SS4A) Grant. Applications for the Grant are due September 22, 2022. The Policy Board discussed the SS4A Grant.

SS4A Overview: Funding INFO. pg 3

- ▶ 40% - Comprehensive Safety Action Plan - Safety Plan is required in order to apply for Implementation Grant
- ▶ 60% - Implementation Grant
- ▶ Due 5:00 p.m. EDT September 15, 2022
- ▶ <https://www.transportation.gov/grants/SS4A>

Grant Type	Political subdivision of a State	Federally recognized Tribal Government	MPO or joint application	Cost share/match
Expected Action Plan Grant Size*	\$200,000 - \$1M	\$200,000 - \$1M	\$200,000 - \$5M	<ul style="list-style-type: none"> • 80% Federal 20% local match • In-kind contributions allowed • Not more than 15% of funds can be awarded to projects in a single State in a given fiscal year • Tribal applications are not counted toward the State cap • No set-aside for rural areas or other grantee categories
Expected Implementation Grant Size*	\$5M - \$30M	\$3M - \$30M <small>(also applies to rural applicants)</small>	\$5M - \$50M <small>(\$3M - \$50M for rural applicants)</small>	

*Note these are expected sizes, and applicants may request more or less funding

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The meeting adjourned

Stephanie Gazdik
Recording Secretary