

POLICY BOARD MEETING MINUTES

May 17, 2023

3:30 P.M.

CITY OF IDAHO FALLS COUNCIL CHAMBERS

POLICY BOARD MEMBERS PRESENT

In-Person:

Lisa Burtenshaw – Idaho Falls City Council

Jim Francis – Idaho Falls City Council

Jim Freeman – Idaho Falls City Council

Larry Gilmore – Ucon City Council

George VanderMeer – Ammon City Council

Jon Walker – Bonneville County Commissioner

ALSO PRESENT:

BMPO Director Darrell West, BMPO Transportation Planner DaNiel Jose, BMPO Office Assistant Stephanie Gazdik, Chris Canfield I.F. Assistant Public Works Director

Members Absent:

Rebecca Casper, Dan Gubler, Jason Minzghor,

CALL TO ORDER: Lisa Burtenshaw called the meeting to order at 3:30

CONSENT ITEMS

MINUTES – Policy Board Meeting May 17, 2023

Jim Freeman made the motion to accept the minutes of the May 17, 2023 Policy Board Meeting.

The motion was seconded by Jon Walker. A roll call vote was as follows: Burtenshaw, yes; Francis, yes; Freeman, yes; Gilmore, yes; VanderMeer, yes; Walker, yes. The motion passed.

ACTION ITEMS

Draft TIP Projects FY2024

Darrell West discussed the draft TIP projects for FY2024.

FY 2024 Draft TIP Projects (with differences from FY 2023 programming)

Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2024	2025	2026	2027	2028	2029	2030	PD	PD Unfunded	Federal Aid	Spons or Match	Total	2024-PD Current Year \$	
No cost increases including some advancements																	
20535	1st Street, Ammon Road to 45th East - Widening / STBG-Urban / Bonneville County	CE/CN				2244							2079	165	2244		
		PE/PC	675											625	50	675	
		RW	150	Needs to be reprogrammed											139	11	150
23303	17th Street, Hitt to Avoet Pavement Rehabilitation / STBG-Urban / City of Ammon	CE/CN					611	Advance from PD						566	45	611	
		PE/PC	75											69	6	75	
		RW												0	0	0	
23304	17th/Curler Intersection Improvements / STBG-Urban / City of Ammon	CE/CN					103	Advance from PD						95	8	103	
		PE/PC	18											17	1	18	
		RW												0	0	0	
23373	SH-43, UPRR RRX / Ucon / Federal RRX / Bonneville County	CE/CN						100						100	0	100	
		PE/PC												0	0	0	
		RW												0	0	0	
23384	25th East, EIRR RRX / Federal RRX / Bonneville County	CE/CN						100						100	0	100	
		PE/PC												0	0	0	
		RW												0	0	0	
23391	US-20B, ERR RRX / Federal RRX / ITD	CE/CN		150										150	0	150	
		PE/PC	7											7	0	7	
		RW												0	0	0	

FY 2024 Draft TIP Projects (with differences from FY 2023 programming)

Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2024	2025	2026	2027	2028	2029	2030	PD	PD Unfunded	Federal Aid	Spons or Match	Total	2024-PD Current Year \$	
No cost increases including some advancements																	
23696	Meppen Canal Trail, Idaho Canal to 25th East / Transportation Alternatives Program / City of Idaho Falls	CE/CN		572									530	42	572		
		PE/PC	500											463	37	500	
		RW												0	0	0	
23703	Citywide Radar Signs / STBG-Urban / City of Idaho Falls	CE/CN						373						346	27	373	
		PE/PC			16									15	1	16	
		RW												0	0	0	
23869	SR2S DB1/93 Coordination / Transportation Alternatives Program / School Districts 91/93			56									52	4	56		
23870	SR2S DB1/93 Coordination / Transportation Alternatives Program / School Districts 91/93				56								52	4	56		
23914	49th Street Community Trail / Transportation Alternatives Program / City of Ammon	CE/CN				293								271	22	293	
		PE/PC		55	Advance from 2025									51	4	55	
		RW												0	0	0	
14306	Metropolitan Area Transportation Planning / FTA 5303 / BMPO			44	44	44	44						164	12	176		

FY 2024 Draft TIP Projects (with differences from FY 2023 programming)

Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2024	2025	2026	2027	2028	2029	2030	PD	PD Unfunded	Federal Aid	Sponsor Match	Total	2024-PD Current Year \$	
Cost increases including some advancements and additions																	
20243	45th East - Sand Creek Bridge Replacement / Bridge Off-System / Bonneville County	CE/CN			2900	Advance from FY 2027 and increase from \$2731							2887	213	2900		
		PE/PC	580										537	43	580		
		RW		20	Add								19	1	20		
20438	45th East - Willow Creek Bridge Replacement / Bridge Local / Bonneville County	CE/CN			2200	Increase from \$1892							2039	161	2200		
		PE/PC	548										508	40	548		
		RW		20	Add								19	1	20		
20461	5th and Holmes Traffic Signal / STBG-Urban / Idaho Falls	CE/CN		684	increase from \$548									634	50	684	
		PE/PC	99										92	7	99		
		RW	22	Needs obligation									20	2	22		
21923	US26, JCT Htt Road (25th E), Bonneville Co. Intersection Improvement / HSIP and National Highway System / ITD	CE/CN			11584	Advance from FY 2026 and increase from \$7634							10734	850	11584		
		PE/PC	1600										1483	117	1600		
		RW	8000										7413	587	8000		
22008	Science Center, N. Blvd to Holmes Overlay and Signal Upgrade / STBG-Urban / City of Idaho Falls	CE/CN			2373	Increase from \$1898							2199	174	2373		
		PE/PC	380										352	28	380		
		RW	11	Needs obligation									10	1	11		
22496	Metropolitan Area Transportation Planning / PL / BMPO			252	increase from \$217							234	18	252			
23000	Metropolitan Area Transportation Planning / PL / BMPO			257	increase from \$217							238	19	257			

FY 2024 Draft TIP Projects (with differences from FY 2023 programming)

Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2024	2025	2026	2027	2028	2029	2030	PD	PD Unfunded	Federal Aid	Sponsor Match	Total	2024-PD Current Year \$			
Cost increases including some advancements and additions																			
23023	Elm Street Reconstruction; Yellow stone to S. Blvd / STBG-Urban / City of Idaho Falls	CE/CN				1124	increase from \$899							1041	83	1124			
		PE/PC		162	Advanced from PD									150	12	162			
		RW												0	0	0			
23302	Woodruff Avenue, US-26 to Lincoln Expansion / STBG-Urban / City of Idaho Falls	CE/CN						3251	Advance from PD; increase from \$2061					3012	239	3251			
		PE/PC		225	Advanced from PD									208	17	225			
		RW												0	0	0			
23702	Woodruff Ave, Meppen Canal to Lincoln Pavement Overlay / STBG-Urban / City of Idaho Falls	CE/CN						1256	Increase from \$1005					1164	92	1256			
		PE/PC		97										90	7	97			
		RW												0	0	0			
23395	Metropolitan Area Transportation Planning / PL / BMPO				263	increase from \$217							243	20	263				
23778	Metropolitan Area Transportation Planning / PL / BMPO					263	increase from \$217							243	20	263			
23779	Metropolitan Area Transportation Planning / PL / BMPO						263	increase from \$217							243	20	263		
23780	Metropolitan Area Transportation Planning / PL / BMPO							263	increase from \$217							243	20	263	

FY 2024 Draft TIP Projects (with differences from FY 2023 programming)

Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2024	2025	2026	2027	2028	2029	2030	PD	PD Unfunded	Federal Aid	Sponsor Match	Total	2024-PD Current Year \$
Cost decreases including some advancements																
20539	US-26, Alternative Intersection Improvements, Idaho Falls / HSIP / ITD	CE/CN				4388	Decrease from \$4563						4064	322	4388	
		PE/PC	500										463	37	500	
		RW	30										28	2	30	
22879	I-15, Bingham County Line to MP 119, Bonneville County, Pavement Preservation / Interstate Maintenance / ITD	CE/CN		7825	Advance from FY 2026 and decrease from \$7726								7036	589	7825	
		PE/PC	40										37	3	40	
		RW											0	0	0	
22760	I-15, MP 119 to Roberts, Pavement Preservation / Interstate Maintenance / ITD	CE/CN		11512	Advance from FY 2029 and decrease from \$15203								10622	890	11512	
		PE/PC	1										1	0	1	
		RW											0	0	0	
23246	US-20, Lewisville IC to Rigby IC, Auxiliary Lanes / National Highway System / ITD	CE/CN						26908	Decrease from \$29123				24931	1975	26908	
		PE/PC		750	Decrease from \$765								695	55	750	
		RW			1000	Decrease from \$1061							927	73	1000	
23247	I-15B, City of Idaho Falls Lighting Upgrade / National Highway System / ITD	CE/CN					2285	Decrease from \$2425					2117	168	2285	
		PE/PC	30										28	2	30	
		RW											0	0	0	
23578	US20B, Idaho Falls Signal Upgrades / National Highway System / ITD	CE/CN			1208	Decrease from \$1257							1119	89	1208	
		PE/PC	110										102	8	110	
		RW											0	0	0	
23586	FY 25 US-26, SB RR Underpass Pavement / State Funded / ITD	CE/CN			511	Decrease from \$551							511	0	511	
		PE/PC	30										28	2	30	
		RW											0	0	0	
23889	5th E (Hibmas Ave) and 49th South Signal / LHSP / Bonneville County	CE/CN			928	Decrease from \$948							860	68	928	
		PE/PC	289										268	21	289	
		RW		300									278	22	300	

FY 2024 Draft TIP Projects (with differences from FY 2023 programming)

Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2024	2025	2026	2027	2028	2029	2030	PD	PD Unfunded	Federal Aid	Sponsor Match	Total	2024-PD Current Year \$
New project additions																
ORN 24241	Holmes, Sunnyside to Taylorview Roadway Improvements / STBG-U / Idaho Falls	CE/CN										3380		3132	248	3380
		PE/PC										300	Add	278	22	300
		RW										20		19	1	20
ORN 24242	Ammon/1st Street Intersection Improvements / STBG-U / Bonneville County	CE/CN										974		903	71	974
		PE/PC										120	Add	111	9	120
		RW										200		185	15	200
ORN 24268	65th N (Tower Rd) Bridge Replacement / Bridge Local / Idaho Falls	CE/CN										2350		2178	172	2350
		PE/PC			650								Add	602	48	650
		RW					40							37	3	40
ORN 24284	Retroreflective Signal Backplate / HSIP / City of Ammon	CE/CN		29										27	2	29
		PE/PC		7									Add	6	1	7
		RW												0	0	0
ORN 24285	15th E and 49th S Intersection Safety Improvements / HSIP / Idaho Falls	CE/CN					1174							1088	86	1174
		PE/PC			276								Add	256	20	276
		RW				50								46	4	50

FY 2024 Draft TIP Projects (with differences from FY 2023 programming)

Other projects																	
Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2024	2025	2026	2027	2028	2029	2030	PD	PD Unfunded	Federal Aid	Sponsor Match	Total	2024-PD Current Year \$	
22222	US20, JCT I-15 Connector (New Route) / Interstate Maintenance / ITD	CE/CN											0	0	0		
		PE/PC	6510	8000	12000	Increase from \$7140 in FY 2024. Add \$12000 in FY 2025						24564	1946	26510			
		RW				Remove \$31422 from FY 2024, FY 2025 and FY 2026						0	0	0			
22689	US20/26 Connector, Idaho Falls / National Highway System/ ITD	CE/CN								20500	Add		18915	1585	20500		
		PE/PC	3820	1700	2000	Increase from \$1020						6939	581	7520			
		RW				Remove \$4080 from FY 2025						0	0	0			
19753	Capital Service Contract / 5307 / ITD			Add costs including future years (remove all other FTA 5307 projects)										0	0	0	
23427	Operations / CARES 5307 / ITD			2500	2500	2500	Add costs						2100	0	7500		

Jim Freeman made the motion to approve the Draft Tip Projects FY2024. Jim Francis seconded the motion. A roll call vote was as follows: Burtenshaw, yes; Francis, yes; Freeman, yes; Gilmore, yes; VanderMeer, yes; Walker, yes. The motion passed.

FY2023 End of Year Projects

Darrell West Discussed the FY2023 End of Year Projects. It is anticipated that there will be a substantial amount of additional funds coming to the State of Idaho for redistribution. These additional funds are generally redistributed to the locals through current formulas.

To access these funds, projects need to be ready to be obligated prior to the end of 2023 fiscal year and preferably sooner.

Projects ready to be obligated are prioritized by the STBG-U Committee. Projects that have already been placed in the que for additional funds are typically prioritized ahead of other requests. However, if a project gets added that is further down the que with other projects ahead of it, it still might receive funding if it fits better with redistribution amounts that remain unassigned to a project.

It was assumed that two 17th Street projects (#23303 and #23304) in Ammon could be obligated prior to the deadline. However, new information has emerged where it is improbable that the projects could be ready.

However, TAC recommended that Policy Board approve the submittal of the two projects for STBG-U prioritization if the projects can be obligated prior to the end of the 2023 fiscal year.

Jim Francis moved to allocate additional STBG-U funds to the two 17th Street projects. Key Numbers 23303 and 23304. George VanderMeer seconded the motion. A roll call vote was as follows: Burtenshaw, yes; Francis, yes; Freeman, yes; Gilmore, yes; VanderMeer, yes; Walker, yes. The motion passed.

TIP FY2023 Amendments #3, #4, and #5

Darrell West went over the amendments with the Policy Board.

Amendments #3 and #4

After the TAC meeting where they recommended approval, BMPO staff was notified that the numbers had been modified. Therefore, the presentation to the Policy Board was delayed. However, after reviewing the information it was determined that the amendments remain valid. Funds have already been obligated and are well within a range of acceptability. With that said, in order to meet requirements, regardless of the delay, Policy Board needs consider the approval of the amendments.

BMPA FY 2023 TIP - Amendment #3 - May 17, 2023

Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2023	2024	2025	2026	2027	2028	2029	PD	PD Unfunded	Federal Aid	Sponsor Match	Total
22774	I-15B, Sunnyside to Lomax Mill and Inlay / National Highway / ITD	CE/CN		2683	-								2486	197	2683
		PE/PC		10									9	1	10
		RW											0	0	0

Note: Project was added to the BMPO TIP. Prior to this amendment project identified in ITIP with \$100,000 PE/PC funds in FY 2024 and \$4,760,000 CE/CN funds in FY 2027

BMPA FY 2023 TIP - Amendment #4 - May 17, 2023

Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2023	2024	2025	2026	2027	2028	2029	PD	PD Unfunded	Federal Aid	Sponsor Match	Total
23631	US-20, Saturn and Science Center Pavement / State Funded / ITD	CE/CN		1983	-				4750				1837	146	1983
		PE/PC		10	54								9	1	10
		RW											0	0	0

Note: Project costs advanced to FY 2023 with cost adjustments

Amendment #5

TAC approved and recommended to the Policy Board the amendment with a delay to construction funds to FY 2024. However, the project funds are earmarked and need to be programmed in the year approved which is FY 2023. The sponsor then has four years to use the funds. After explaining the situation TAC recognized the need to maintain the amendment as was presented. The project has already been approved in the STIP and recognized by FHWA, thus like the other amendments an approval is needed to meet requirements.

BMPA FY 2023 TIP - Amendment #5 - May 17, 2023

Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2023	2024	2025	2026	2027	2028	2029	PD	PD Unfunded	Federal Aid	Sponsor Match	Total
24250	1st Street, 25th East to Ammon Road Reconstruction and Expansion / H-THUD Idaho / City of Ammon	CE/CN		5033									4664	369	5033
		PE/PC		1258									1166	92	1258
		RW											0	0	0

Note: New project added to the BMPO TIP.

Jim Freeman moved to approve TIP FY2023 Amendments #3, #4, and #5. Larry Gilmore seconded the motion. A roll call vote was as follows: Burtenshaw, yes; Francis, yes; Freeman, yes; Gilmore, yes; VanderMeer, yes; Walker, yes. The motion passed.

DISCUSSION ITEMS

Carbon Reduction Program (CRP)

DaNiel Jose spoke to TAC members about the Carbon Reduction Program.

Program Purpose

The BIL establishes the Carbon Reduction Program (CRP), which provides funds for projects designed to reduce transportation emissions, defined as carbon dioxide (CO2) emissions from on-road highway sources.

For FY 2024 it appears Carbon Reduction projects can be added to the TIP after the initial period. projects will need to go through the Public Involvement Process. It needs to be decided how potential project applications in the BMAP are processed and prioritized. It is likely that the 93/7 rule applies for match. If not, it would be 80/20 match rate. It is possible that “urban balancing” of Carbon Reduction projects is going to be necessary to keep the funds from lapsing. This should be able to be integrated into the existing balancing processes.

Strategic Initiatives Grant Program

Darrell West discussed the Strategic Initiatives Grant Program. It is a one-time state funding of \$50 million awarded to projects within urban areas with a population of 50,000 and greater.

- Projects will be on public highways and streets.
- Projects will be selected based on an ITD competitive application process.
- Eligible project types are safety, capacity, pavement, expansion, and asset management.
- Standalone bridge (exceptions) and pedestrian safety projects are not eligible.
- Funds can’t be used for match or to reimburse an agency for equipment/employee costs.
- Eligible project activities include project development, right-of-way, construction, etc.
- MPOs will evaluate project applications and submit a joint prioritization of projects list.
- ITDs six District Engineers and Chief Engineer will score the projects.
- The scores and priorities will be presented to the ITD Board for final approval.

Application Window Opens: July 1, 2023

Application Window Closes: September 1, 2023

Application Scoring and Prioritization: September 4- September 29, 2023

Idaho Transportation Board Project Approval: October 18, 2023

Awardee Notification: October 19 – October 27, 2023

BMPO staff met with TAC members prior to this meeting to discuss the details of the program including potential projects and local priorities.

TIP FY2023 Modifications #7 - #11

Darrell West showed modifications 7, 8, 9, 10 and 11 to the Policy Board.

BMAP FY 2023 TIP Modification #7 - May 30, 2023																
Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2023	2024	2025	2026	2027	2028	2029	PD	PD Unfunded	Federal Aid	Sponsor Match	Total	2024-PD Current Year \$
20539	US-26, Alternative Intersection Improvements, Idaho Falls / HSIP / ITD	CE/CN					4563						4228	335	4563	4300
		PE/PC	200	400 330									491	39	530	
		RW		730									0	0	0	
Remove \$400,000 from FY 2023. Note the \$400,000 was added as Modification #15 in the FY 2022 TIP and Modification #1 in the FY 2023 TIP																
Reduce \$730,000 to \$330,000 in FY 2023																
Move \$330,000 from RW to PE/PC in FY 2023																

BMPA FY 2023 TIP Modification #8 - May 30, 2023

Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2023	2024	2025	2026	2027	2028	2029	PD	PD Unfunded	Federal Aid	Sponsor Match	Total	2024-PD Current Year \$
23369	US20B, South Blvd and Birch St RRX / Federal RRX / ITD	CE/CN		600	400								556	44	600	
		PE/PC		10									9	1	10	
		RW											0	0	0	

Advance from FY 2024 to FY 2023 and increase cost. Cost is for UT. Add \$10,000 for PE/PC in FY 2023.

BMPA FY 2023 TIP Modification #9 - May 30, 2023

Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2023	2024	2025	2026	2027	2028	2029	PD	PD Unfunded	Federal Aid	Sponsor Match	Total	2024-PD Current Year \$
22959	Pancheri Trail Phase 2 / Transportation Alternatives Program / City of Idaho Falls	CE/CN		1013									939	74	1013	
		PE/PC	60	4									59	5	64	
		RW											0	0	0	

Add PE/PC costs in FY 2023

BMPA FY 2023 TIP Modification #10 - May 30, 2023

Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2023	2024	2025	2026	2027	2028	2029	PD	PD Unfunded	Federal Aid	Sponsor Match	Total	2024-PD Current Year \$
22005	17th and Rollandet Intersection Left Turn Prohibition / LHSIP / City of Idaho Falls	CE/CN	553	95									600	48	648	
		PE/PC	108										100	8	108	
		RW	50										46	4	50	

Add cost in FY 2023

BMPA FY 2023 TIP Modification #11 - May 30, 2023

Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2023	2024	2025	2026	2027	2028	2029	PD	PD Unfunded	Federal Aid	Sponsor Match	Total	2024-PD Current Year \$
20420	I-15B Idaho Falls Concrete Intersection Replacement / National Highway / ITD	CE/CN	3760	591									4032	319	4351	
		PE/PC	50	16									61	5	66	
		RW											0	0	0	

Add cost in FY 2023

High Capacity Roadway Study (HCRS) Update

Darrell West updated the Policy Board members on the progress of the High Capacity Roadway Study. Currently the milestones have been delayed by about 4 months from the original dates that were presented.

Transportation Model

2022 Calibration (based on 2020 Census data and boundaries) is complete

2035 Projection with projects not including Alternative H2 is complete

2050 Projection with projects is not complete

Alternative H2

The details with potential adjustments to the connected roadway network will be verified for model input. However, ITD is emphasizing that Alternative H2 is their recommended preferred alternative selection and FHWA and the cooperating agencies are wanting to continue further into the EIS process before a final selection is made.

Confirm that the project remains a probability for completion by 2035.

Meeting Adjourned
Stephanie Gazdik
Recording Secretary
