

# POLICY BOARD and TAC JOINT MEETING MINUTES

October 13, 2021

3:30 P.M.

CITY OF IDAHO FALLS COUNCIL CHAMBERS

## **POLICY BOARD MEMBERS PRESENT:**

### **In-Person:**

Rebecca Casper – Idaho Falls Mayor

John Radford – Idaho Falls Council Member

Sean Coletti – Ammon Mayor

John Walker – Bonneville Co. Commissioner

Jim Francis – Idaho Falls Council Member

Jim Freeman – Idaho Falls Council Member

Larry Gilmore – Ucon Council Member

**MEMBERS ABSENT:** Dan Gubler – Iona Mayor, Jason Minzghor – ITD District 6 Engineer

## **TAC MEMBERS PRESENT**

### **In-Person:**

Lance Bates – Bonneville Co. Public Works Director

Chris Canfield – I.F. Assistant Public Works Director

Mark Layton – ITD District 6 Planner

Paul Scoresby – Ucon Representative

### **Via WebEx:**

Kerry Beutler – I.F. Assistant Community Development Director

Kent Fugal – I.F. City Engineer

Steve Serr – Bonneville Co. Planning and Zoning

Max Wolf – INL Representative

**Members Absent:** Micah Austin – Ammon City Administrator, Tracy Bono – Ammon Engineer, Chris Horsley – I.F. Recreational Superintendent

## **Presenting GIFT MOA**

Chris Fredrickson – I.F. Public Works Director

**ALSO PRESENT:** BMPO Director Darrell West, BMPO Transportation Planner DaNiel Jose, BMPO Office Assistant Stephanie Gazdik were also present in-person.

**CALL TO ORDER:** Jim Freeman called the meeting to order at 3:35

## CONSENT ITEMS

### **MINUTES – PB Meeting, September 15, 2021**

Jim Francis made the motion to approve the minutes of the September 15, 2021, Policy Board Meeting. This was seconded by Larry Gilmore. The vote was unanimous.

### **MINUTES – TAC Meeting, September 8, 2021**

Kerry Beutler made the motion to approve the minutes of the September 8, 2021, TAC Meeting. This was seconded by Mark Layton. The vote was unanimous.

## ACTION ITEMS

### **Keller Contract**

The FY 2022 Keller Associates contract was discussed.

The motion to approve the FY 2022 Keller Associated contract was made by Sean Coletti. This was seconded by Jim Francis. The vote was unanimous.

### **GIFT Memorandum of Agreement (MOA)**

Chris Fredrickson discussed the GIFT MOA. The intent of the MOA is to establish the responsibilities of the signatories. The two-year pilot program for micro transit will be within the boundaries of the City of Idaho Falls. The motion to approve the GIFT MOA, with changes to the address for GIFT, Section I and Section K as discussed in the meeting was made by Jim Francis. The was seconded by Rebecca Casper. The vote was unanimous.

## DISCUSSION ITEMS

### **Surface Transportation Block Grant (STBG) Funding Apportionments**

Darrell discussed how the STBG funding apportionments were figured. There are disparities in the amounts apportioned based on current population. The current policy is based on 1990's population. Solutions for figuring correct amounts were discussed. See Attachments

### **Long Range Transportation Plan (LRTP) Status**

LRTP is currently 3-4 months behind schedule. A Steering Committee meeting is being scheduled to review conditions, needs, investment solutions and priorities. A draft chapter for the above is being prepared for the November meetings.

The meeting adjourned

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Stephanie Gazdik  
Recording Secretary