

# POLICY BOARD MEETING MINUTES

March 20, 2024

3:30 P.M.

CITY OF IDAHO FALLS COUNCIL CHAMBERS

## POLICY BOARD MEMBERS PRESENT

### **In-Person:**

Wade Allen – Planning, Scoping, Materials, Manager ITD District 6

Jim Francis – Idaho Falls City Council

Jim Freeman – Idaho Falls City Council

Jeff Fullmer – Ammon City Council

Dan Gubler – Iona Mayor

Chris Paolini – Ucon City Council

### **Members Absent:**

Rebecca Casper – Idaho Falls Mayor

John Radford – Idaho Falls City Council

Jon Walker – Bonneville County Commissioner

**ALSO PRESENT:** BMPO Director Darrell West, BMPO Transportation Planner DaNiel Jose, BMPO Office Assistant Stephanie Gazdik, Ammon Engineer Tracy Bono, Idaho Falls Assistant Public Works Director Chris Canfield, GIFT Transit Director Kade Marquez and Bonneville County Commissioner Candidate Debra Haacke were also present in-person.

**CALL TO ORDER:** Jim Freeman called the meeting to order at 3:30

Roll Call was as follows: Allen, yes; Francis, yes; Freeman, yes; Fullmer, yes; Gubler, yes; Paolini, yes.

## CONSENT ITEMS

### **MINUTES – Policy Board Meeting January 17, 2024**

Chris Paolini motioned to approve the minutes for the January 17, 2024 meeting.

Jim Francis seconded the motion. The roll call vote was as follows: Allen, yes; Francis, yes; Freeman, yes; Fullmer, yes; Gubler, yes; Paolini, yes. The motion passed.

## ACTION ITEMS

### **STBG-U Existing Project Priorities**

Darrell West discussed the existing STBG-U project priorities recommended by TAC with Policy Board Members. TAC recommended that after the programmed funds for PE/PC and ROW are advanced from PD that the first priority is to try and advance the CE/CN for the Ammon/1st Street Intersection project (\$974,000) and the second priority is to try and advance the CE/CN for the Holmes Roadway Improvement project (\$3,380,000). Jim Francis motioned to accept TAC's recommendations for existing STBG= U project priorities. Chris Paolini seconded the motion. The roll call vote was as follows: Allen, yes; Francis, yes; Freeman, yes; Fullmer, yes; Gubler, yes; Paolini, yes. The motion passed.

**STBG-U New Project Priorities**

Darrell West went over the STBG-U project submittals and scoring for new project priorities with the Policy Board. There were four projects at a total cost of over \$4 million. Three projects are roadway reconstruction and expansion and one project focused on pavement conditions.

If funds are available TAC recommended, the first priority is to request programming of the Sunnyside and 17th Street micro-seal project in PD. Then based on comments from the City of Ammon regarding immediate need and project feasibility TAC decided that the Ammon and John Adams project be the next priority to consider for funding in PD followed by the 17th and 45th project and then the 21st and 45th project.

Chris Paolini motioned to accept the TAC STBG-U New Project Priorities as listed. Jeff Fullmer seconded the motion. The roll call vote was as follows: Allen, yes; Francis, yes; Freeman, yes; Fullmer, yes; Gubler, yes; Paolini, yes. The motion passed.

**Carbon Reduction Project Priorities**

DaNiel Jose discussed the Carbon Reduction Projects submitted and TAC’s recommendation with the Policy Board. TAC recommended that the three projects with minor adjustments be approved for submittal and consideration for Carbon Reduction Program funding. Jim Francis motioned to approve the Carbon Reduction Project Priorities in the order of Yellowstone Ave Sidewalk, GIFT Hybrid Vans with 2 vans instead of 4 if required and Sunnyside to 49th Canal Path. Chris Paolini seconded the motion. The roll call vote was as follows: Allen, yes; Francis, yes; Freeman, yes; Fullmer, yes; Gubler, yes; Paolini, yes. The motion passed.

**Public Participation Plan (PPP)**

DaNiel Jose discussed the Public Participation Plan. Chris Paolini motioned to accept the PPP with the changes that were made. Jim Freeman seconded the motion. The roll call vote was as follows: Allen, yes; Francis, yes; Freeman, yes; Fullmer, yes; Gubler, yes; Paolini, yes. The motion passed.

**DISCUSSION ITEMS**

**FY 2024 TIP Modifications**

Darrell West went over FY 2024 TIP Modifications #1 - #3 with Policy Board Members.

BMPA FY 2024 TIP Modification #1 - February 2, 2024															
Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2024	2025	2026	2027	2028	2029	2030	PD	PD Unfunded	Federal Aid	Sponsor Match	Total
23302	Woodruff Avenue, US-28 to Lincoln Expansion / STBG-Urban / City of Idaho Falls	CE/CN						3251					3012	239	3251
		PE/PC		<del>225</del> 300									278	22	300
		RW											0	0	0
#23302 - increase PE/PC by \$75,000 in FY 2024															

**BMPA FY 2024 TIP Modification #2 - February 12, 2024**

Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2024	2025	2026	2027	2028	2029	2030	PD	PD Unfunded	Federal Aid	Sponsor Match	Total
22679	I-15, Bingham County Line to MP 119, Bonneville County, Pavement Preservation / Interstate Maintenance / ITD	CE/CN		<del>7626</del> 8783									8138	645	8783
		PE/PC	40										37	3	40
		RW											0	0	0
#22679 - increase CE/CN by \$1,158,000 in FY 2024															

**BMPA FY 2024 TIP Modification #3 - February 12, 2024**

Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2024	2025	2026	2027	2028	2029	2030	PD	PD Unfunded	Federal Aid	Sponsor Match	Total
22780	I-15, MP 119 to Roberts, Pavement Preservation / Interstate Maintenance / ITD	CE/CN		<del>41642</del> 12535									11588	989	12535
		PE/PC	1										1	0	1
		RW											0	0	0
#22780 - increase CE/CN by \$1,023,000 in FY 2024															

**Reconnecting Communities and Neighborhoods (RCN) Grant**

Darrell West discussed the Reconnecting Communities and Neighborhoods (RCN) Grant that BMPO was awarded. The planning effort will determine what to do with the existing US-20 underpasses at Fremont Avenue and Science Center Drive. This includes the potential to improve accessibility and mobility for active transportation users and how to best reconnect the communities around these two interchanges. A USDOT online webinar is scheduled for April 2nd at 11:30. The webinar will provide information regarding the execution of a grant agreement and an overview of next steps.

Meeting Adjourned

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Stephanie Gazdik  
Recording Secretary