

TAC MEETING MINUTES

January 10, 2024

3:30 P.M.

CITY OF IDAHO FALLS COUNCIL CHAMBERS

TAC MEMBERS PRESENT

In-Person:

Lance Bates – Bonneville Co. Public Works Director
Kerry Beutler – I.F. Assistant Community Development Director
Austin Black – Bonneville County Planning and Zoning Administrator
Kent Fugal – I.F City Engineer
Paul Scoresby – Ucon Representative

Teams:

Kade Marquez – GIFT Transit Director
Jeff Sneddon – ITD District 6 Planner

Members Absent:

Tony Black – Ammon Streets and Sanitation Director
Tracy Bono – Ammon City Engineer
Chris Canfield – I.F. Assistant Public Works Director
Chris Horsley – I.F recreational Superintendent
Aaron Swenson – Iona Representative
Max Wolf – INL Representative

ALSO PRESENT: BMPO Director Darrell West, BMPO Transportation Planner DaNiel Jose, BMPO Office Assistant Stephanie Gazdik were also present in-person.

CALL TO ORDER: Austin Black called the meeting to order at 3:30

CONSENT ITEMS

MINUTES – TAC Meeting November 8, 2023

Jeff Sneddon made the motion to approve the minutes for the November 8th 2023, meeting.
Kent Fugal seconded the motion. The vote was unanimous, the motion passed.

ACTION ITEMS

Election of Officers

Kent Fugal made the motion to nominate Austin Black as TAC Chair. Kade Marquez seconded the motion. The vote was unanimous. The motion passed.

Kent Fugal made the motion to nominate Kade Marquez for TAC Vice Chair. Kerry Beutler seconded the motion. The motion passed unanimously.

FY 2023 End of Year Summary and Annual Report

Darrell West discussed BMPO's End of Year Summary and Annual Report with TAC members. Darrell gave the total amount of budgeted funds and task hours used by BMPO throughout FY 2023. Kerry Beutler made the motion to recommend approval of the FY 2023 End of Year Summary and Annual Report to the Policy Board. Lance Bates seconded the motion. The motion passed unanimously.

FY 2024 Safety Performance Targets

Darrell West went over the Idaho Transportation Department Statewide Safety Performance Targets with TAC. Most of the targets slightly declined with a greater decline occurring between 2023 and 2024. Generally, when there is a decline, it means that historically higher numbers are being replaced by lower numbers thus decreasing the 5-year averages and rates.

Kent Fugal motioned to recommend approval to support ITD's safety performance targets to Policy Board. Jeff Sneddon seconded the motion. The motion passed unanimously.

Public Participation Plan (PPP)

DaNiel Jose discussed the Public Participation Plan. Participation, process, plans, goals, and requirements were reviewed. The urban boundaries map and titles on figure 1 will be updated. Lance Bates made the motion to recommend approval of the draft PPP with corrections to the Policy Board. Kerry Beutler seconded the motion. The motion passed unanimously.

DISCUSSION ITEMS

Strategic Initiatives Grant Program

Darrell West gave a summary of the ITD Board recommendations for the Strategic Initiatives Grant Program Projects and funding status.

High-Capacity Roadway Study Update

The consultant has begun to look at possible alignments for expressways including hybrid type facilities as noted in the Methods and Assumptions.

A meeting will be held the last full week of January with Steering Committee members to discuss possible expressway alignments to make sure that they are consistent with desired outcomes. It is important to establish feasible alignments based on current land use, growth patterns, terrain, etc. for the purpose of transportation modeling.

TIP Amendment and Administrative Modification Process

Darrell West discussed a change to the TIP Amendment and Administrative Modifications Process. Administrative Modifications are performed for any project changes other than those described for amendments (III. TIP Amendment and Administrative Modification Process; Amendments are required when) and include such items as:

- The inclusion of changes through the End-of-Year program and redistribution that were not identified as being funded prior to the approval of the new TIP by Policy Board.

- The mirroring of existing TIP with a new TIP to align first quarter obligations, after BMPO Policy Board approval of the new TIP. This includes the addition of a new project to the existing TIP, when the new project is included in the new Policy Board approved TIP.

The bullet point primarily exists for when a programmed project phase needs to be delayed or advanced to be obligated between October and December (first quarter). This is required when a change needs to take place in the existing TIP as the new fiscal year TIP with the change included is not official until approved federally.

Clarification is needed because the addition of a new project to the existing TIP generally requires an amendment. However, this identifies that if the project is included in the new TIP, it can be added to the existing TIP with just a modification as the project has been publicly introduced through the implementation of the new TIP process.

FY 2023 TIP Modifications

BMPA FY 2023 TIP Modification #22 - December 21, 2023															
Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2023	2024	2025	2026	2027	2028	2029	PD	PD Unfunded	Federal Aid	Sponsor Match	Total
23914	49th Street Community Trail/ Transportation Alternatives Program / City of Ammon	CE/CN					293						271	22	293
		PE/PC			55	55							51	4	55
		RW											0	0	0

Advance PE/PC from FY 2025 to FY 2024

BMPA FY 2023 TIP Modification #23 - December 21, 2023															
Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2023	2024	2025	2026	2027	2028	2029	PD	PD Unfunded	Federal Aid	Sponsor Match	Total
23302	Woodruff Avenue, US-26 to Lincoln Expansion / STBG-Urban / City of Idaho Falls	CE/CN									2801		2410	191	2601
		PE/PC		225	225								208	17	225
		RW											0	0	0

Delay PE/PC from FY 2023 to FY 2024

FY 2024 TAC Meeting Schedule

Darrell West went over the TAC Meeting Schedule with TAC Members.

Meeting Adjourned

Stephanie Gazdik
Recording Secretary