

# POLICY BOARD MEETING MINUTES

November 17, 2021

3:30 P.M.

CITY OF IDAHO FALLS COUNCIL CHAMBERS

## POLICY BOARD MEMBERS PRESENT:

### **In-Person:**

Rebecca Casper – Idaho Falls Mayor

Sean Coletti – Ammon Mayor

Jim Francis – Idaho Falls Council Member

Larry Gilmore – Ucon Council Member

John Walker – Bonneville Co. Commissioner

### **Via WebEx:**

**MEMBERS ABSENT:** Jim Freeman – Idaho Falls Council Member, Dan Gubler – Iona Mayor, Jason Minzghor – ITD District 6 Engineer, John Radford – Idaho Falls Council Member

**ALSO PRESENT:** BMPO Director Darrell West, BMPO Transportation Planner DaNiel Jose, BMPO Office Assistant Stephanie Gazdik were also present in-person.

**CALL TO ORDER:** Sean Coletti called the meeting to order at 3:43

## DISCUSSION ITEMS

### **FY 2021 TIP Modification #20**

Darrell went over the changes to the TIP, the modification includes reversals of previous modifications, project delays and additions to projects. See attached

## CONSENT ITEMS

Jim Francis made the motion to approve the minutes of the October 13, 2021, TAC/PB Joint Meeting, with the amendment to add the specific information for the changes (see attached) on the GIFT Memorandum of Agreement. This was seconded by Larry Gilmore. The vote was unanimous.

## ACTION ITEMS

### **Connecting Our Community (COC) Map**

DaNiel showed the updates to the COC map. TAC suggested the map should be updated more often than every 5 years. There have been several updates to the map since it was originally adopted in 2015. TAC made the recommendation to approve the map. **Rebecca Casper**

**recommended to adopt the COC map with the updates, modifications and recommendations from TAC as follows.**

- Remove the red bridge that's shown over the river in downtown.
- Change the color of the path at John's Hole Bridge to the West.
- Extend pathway to West 33<sup>rd</sup> South over to line up with Sunnyside.
- Show the Idaho Canal improvements to Lovejoy.
- Show improvements along Elva by the golf course.
- Extend pathway from 17<sup>th</sup> South to 35<sup>th</sup> West.

**John Walker seconded the motion.** The vote was unanimous.

#### **FY 2021 Transportation Improvement Program (TIP) Amendment #6**

Darrell discussed Amendment #6 for the crossing at Anderson and Holmes rail updates. This project was not previously in the TIP. Amendment was still out for public comment. **Motion to approve made by Jim Francis and was seconded by Rebecca Casper.** The vote was unanimous.

### **DISCUSSION ITEMS**

#### **Project Schedules for FY 2023 TIP**

Proposed locally sponsored projects and application due dates were discussed, see attached.

#### **Draft of the FY 2023 Surface Transportation Block Grant-Urban (STBG-U) Application**

Darrell discussed the requirements and criteria for the STBG-U grant applications. Availability of funds and caps as well as deadlines for projects were presented. There will be 4 separate applications for the different project types. Each will include a check list of attachments needed and a scoring sheet. The committee liked the changes to the scoring points that they had previously suggested.

#### **Long Range Transportation Plan (LRTP) Steering Committee Update**

At the meeting present conditions and needs were discussed along with public comments related to needs. Additional comments were gathered from committee members. Among the comments gathered is the need for public transportation.

#### **STBG-U Funding Apportionments Meeting Update**

MPO's requested use of the annually updated federal STBG urban area apportionment with the rural area apportionments increase to equal the urban are apportionments. LHTAC and others requested a 15% split between rural and urban areas. Discussion on STBG-U Fundings Apportionments will continue.

The meeting adjourned

---

Stephanie Gazdik  
Recording Secretary

**F. Nondiscrimination**

All Parties, with regard to the work performed by them afterward and prior to completion of the this Project, will not discriminate on the ground of race, color, religion, sex, sexual orientation, gender identity or expression, or national origin in the selection and retention of contractors and/or subcontractors, including procurement of materials and leases of equipment.

**G. Legal Compliance**

All Parties at all times, shall observe and comply with all federal, state and local laws and policies, bylaws, safety laws, and any and all codes, ordinances and regulations affecting the pilot project in any manner.

**H. Subletting**

The responsibilities to be performed under this MOA shall not be assigned, sublet or transferred except by written consent of ITD. Written consent to sublet, transfer or assign any portions of the responsibilities shall not be construed to relieve any Party of any responsibility for the fulfillment of this MOA or any portion thereof.

**I. Amendments**

Amendments to this MOA shall become effective upon mutual agreement and written approval by the Director of ITD, or delegate.

**K. METHOD OF TERMINATION:**

This MOA shall remain in force unless formally terminated by the City of Idaho Falls or ITD after thirty (30) days written notice to all other parties.



# FY 2021 TIP Modification #20

## BMPA FY 2021 TIP Modification #20 - October 15, 2021

Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2021	2022	2023	2024	2025	2026	2027	PD	Federal Aid	Sponsor Match	Total
20461	5th and Holmes Traffic Signal / STBG-Urban / Idaho Falls	CE/CN						395				366	29	395
		PE/PC		99	99							92	7	99
		RW				23						22	1	23

Reverses FY 2021 TIP Modification #17

20539	US-26, Alternative Intersection Improvements, Idaho Falls / HSIP / ITD	CE/CN				5722						5302	420	5722
		PE/PC	200									185	15	200
		RW		730	730							676	54	730

Delay from FY 2021 to FY 2022

20735	US-91 Idaho Falls Microseal, Yellow stone Hwy to Holmes / FA COVID / ITD	CE/CN		1779	1836							1701	135	1836
		PE/PC	25									23	2	25
		RW										0	0	0

Delay from FY 2021 TIP Modification #12

22008	Science Center, Blvd to Holmes Overlay and Signal Upgrade / STBG-Urban / City of Idaho Falls	CE/CN									1341	1243	98	1341
		PE/PC		430	130							120	10	130
		RW				11						11	0	11

Reverses FY 2021 TIP Modification #18

# FY 2021 TIP Modification #20

## BMPA FY 2021 TIP Modification #20 - October 15, 2021

Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2021	2022	2023	2024	2025	2026	2027	PD	Federal Aid	Sponsor Match	Total
22679	I-15, Bingham County Line to MP 119, Bonneville County, Pavement Preservation / Interstate Maintenance / ITD	CE/CN							7198			6642	556	7198
		PE/PC			40							37	3	40
		RW										0	0	0

Added and was included in FY 2022 TIP

22689	I-15, US20/26 Connector, Idaho Falls / National Highway System / ITD	CE/CN								7966		7382	584	7966
		PE/PC		20	600							574	46	620
		RW					2122					1967	155	2122

Added \$600,000 to PE/PC in FY 2022

23015	D6, Six RRX Closures, Idaho Falls / Local Fed RRX / Idaho Falls	CE/CN					70					0	0	0
		PE/PC			5	40						5	1	5
		RW			275	200						248	28	275

Move CN (70) and PE (5) to RW and program in FY 2022

23247	I-15B, City of Idaho Falls Lighting Upgrade / National Highway System / ITD	CE/CN					2185					2024	161	2185
		PE/PC			30							28	2	30
		RW										0	0	0

Added and was is included in FY 2022 TIP

## Summary of Proposed Locally Sponsored Project Schedules

### Bridge Program

Local Bridge and Off-System Bridge Program applications are accepted every other year for a two year programming period. This would have been a year that applications were accepted however federal-aid funds are fully programmed.

### Local Highway Safety Improvement Program (FY 2024)

Electronic application submittal by sponsor to LHTAC by **January 19, 2022** by 4:00 pm. Please include BMPO in CC.

### STBG-Rural (LHTAC) – Projects within BMPA boundaries

STBG-Rural applications are accepted every other year for a two year programming period. The previous year (FY20-21) would have been a year that applications were accepted however, due to increased project costs, the program was over-programmed, and applications were not being taken. FY21-22 is an off year.

### STBG-Urban (Preliminary Development) – Roadway (System), Pavement, Safety and Study

Submit Surface Transportation Block Grant Program – Urban (STBG-U) project application to BMPO electronically by **January 26, 2022**, by 4:00 pm. Note: include attachments ITD 1150 and 2435 forms.

- Applications available on BMPO's website on December 1, 2021.
- Training session (if necessary) with potential applicants will be held on an as needed basis.
- No later than February 1, 2022 BMPO staff will notify applicant if the application is accepted, rejected and/or needs corrections. If an application needs to be corrected, the revised application will be due to BMPO by February 7, 2022 at 4:00 pm.
- Sponsors will present project information to TAC on February 9, 2022.
- TAC members will score applications and submit to BMPO by 4:30 pm on March 2, 2021.
- BMPO staff will present summary of scoring at the March 9<sup>th</sup> TAC and March 16<sup>th</sup> BMPO Policy Board meetings. Projects will be prioritized by considering the rating, available funding and other values.

### Transportation Alternatives Program (TAP)

TAP electronic application submittal deadline to LHTAC is **January 20, 2022** by 4:00 p.m. Application should be in a single PDF file. Please include BMPO in CC.

## Summary of Proposed Locally Sponsored Project Schedules

### FTA 5307 and 5339

Written request with project descriptions and cost estimates are dependent on decisions made regarding public transportation services. Once resolved and if necessary, BMPO will work with the grant recipient/project sponsor to program federal transit funds.

### FTA 5310

No call for applications is scheduled as funds are related to and support public transportation for enhanced mobility of seniors and individuals with disabilities.

### Other Federal-Aid Programs

Local entities may be eligible to sponsor projects via other federal-aid transportation funding programs. However, funds are generally tied to stringent criteria or are nation-wide competitive bid. Around March, BMPO staff typically provides an annual update of the federal-aid programs. If a local entity is interested in sponsoring a project from another federal-aid program (NHPP, etc.), representatives from District 6, the local entity and BMPO should meet to discuss programming feasibility. District 6 will provide available information regarding potential state sponsored projects located within the BMPO boundaries at the February and/or March TAC/Policy Board meetings.

### Non Federal-Aid Programs

Children Pedestrian Safety Program Application Deadline: Complete application electronically by **December 16, 2021** at 4:00 p.m. to LHTAC. Limit one application per City, County or Highway District.

**BMPA FY 2022 TIP by Numerical Key Number**

Key Number	Project Description / Funding Category / Project Sponsor	Phase	Prior Year Program	2022	2023	2024	2025	2026	2027	2028	PD	Federal Aid	Sponsor Match	Total	Current Year \$
22008	Science Center, N. Blvd to Holmes Overlay and Signal Upgrade / STBG-Urban / City of Idaho Falls	CE/CN									1368	1268	100	1368	1239
		PE/PC	130									120	10	130	130
		RW			11								10	1	11
23023	Elm Street Reconstruction; Yellow stone to S. Blvd / STBG-U / City of Idaho Falls	CE/CN									917	850	67	917	831
		PE/PC				162						150	12	162	153
		RW											0	0	0
23302	Woodruff Avenue, US-26 to Lincoln Expansion / STBG-Urban / City of Idaho Falls	CE/CN									2550	2363	187	2550	2310
		PE/PC									248	230	18	248	225
		RW											0	0	0
23303	17th Street, Hitt to Avocet Pavement Rehabilitation / STBG-Urban / City of Ammon	CE/CN									600	556	44	600	543
		PE/PC									83	77	6	83	75
		RW											0	0	0
23304	17th/Curlew Intersection Improvements / STBG-Urban / City of Ammon	CE/CN									102	94	8	102	92
		PE/PC									20	18	2	20	18
		RW											0	0	0



### STBG-Urban Program Rolling Average

	Annual		Accumulative		
	Allocation	Programmed	Allocation	Programmed	
2013	1,073	2648	1,073	2,648	
2014	1,073	4936	2,146	7,584	
2015	1,085	-112	3,231	7,472	
2016	1,149	2589	4,380	10,061	
2017	1,140	39	5,520	10,100	
2018	1,273	1268	6,793	11,368	
2019	1,335	2072	8,128	13,440	
2020	1,197	702	9,325	14,142	
2021	1,152	63	10,477	14,205	
2022	1,152	3893	11,629	18,098	156%
2023	1,152	161	11,708	15,611	133%
2024	1,152	22	11,787	10,697	91%
2025	1,152	524	11,854	11,333	96%
2026	1,152	2073	11,857	10,817	91%
2027	1,152	1100	11,869	11,878	100%
2028	1,152		11,748	10,610	90%