

POLICY BOARD and TAC JOINT MEETING MINUTES

October 13, 2021

3:30 P.M.

CITY OF IDAHO FALLS COUNCIL CHAMBERS

POLICY BOARD MEMBERS PRESENT:

In-Person:

Rebecca Casper – Idaho Falls Mayor

Sean Coletti – Ammon Mayor

Jim Francis – Idaho Falls Council Member

Jim Freeman – Idaho Falls Council Member

Larry Gilmore – Ucon Council Member

John Radford – Idaho Falls Council Member

John Walker – Bonneville Co. Commissioner

MEMBERS ABSENT: Dan Gubler – Iona Mayor, Jason Minzghor – ITD District 6 Engineer

TAC MEMBERS PRESENT

In-Person:

Lance Bates – Bonneville Co. Public Works Director

Chris Canfield – I.F. Assistant Public Works Director

Mark Layton – ITD District 6 Planner

Paul Scoresby – Ucon Representative

Via WebEx:

Kerry Beutler – I.F. Assistant Community Development Director

Kent Fugal – I.F. City Engineer

Steve Serr – Bonneville Co. Planning and Zoning

Max Wolf – INL Representative

Members Absent: Micah Austin – Ammon City Administrator, Tracy Bono – Ammon Engineer, Chris Horsley – I.F. Recreational Superintendent

Presenting GIFT MOA

Chris Fredrickson – I.F. Public Works Director

ALSO PRESENT: BMPO Director Darrell West, BMPO Transportation Planner DaNiel Jose, BMPO Office Assistant Stephanie Gazdik were also present in-person.

CALL TO ORDER: Jim Freeman called the meeting to order at 3:35

CONSENT ITEMS

MINUTES – PB Meeting, September 15, 2021

Jim Francis made the motion to approve the minutes of the September 15, 2021, Policy Board Meeting. This was seconded by Larry Gilmore. The vote was unanimous.

MINUTES – TAC Meeting, September 8, 2021

Kerry Beutler made the motion to approve the minutes of the September 8, 2021, TAC Meeting. This was seconded by Mark Layton. The vote was unanimous.

ACTION ITEMS

Keller Contract

The FY 2022 Keller Associates contract was discussed.

The motion to approve the FY 2022 Keller Associated contract was made by Sean Coletti. This was seconded by Jim Francis. The vote was unanimous.

GIFT Memorandum of Agreement (MOA)

Chris Fredrickson discussed the GIFT MOA. The intent of the MOA is to establish the responsibilities of the signatories. The two-year pilot program for micro transit will be within the boundaries of the City of Idaho Falls. The motion to approve the GIFT MOA, with changes to the address for GIFT, Section I and Section K (see attached) as discussed in the meeting was made by Jim Francis. The was seconded by Rebecca Casper. The vote was unanimous.

DISCUSSION ITEMS

Surface Transportation Block Grant (STBG) Funding Apportionments

Darrell discussed how the STBG funding apportionments were figured. There are disparities in the amounts apportioned based on current population. The current policy is based on 1990's population. Solutions for figuring correct amounts were discussed. See Attachments

Long Range Transportation Plan (LRTP) Status

LRTP is currently 3-4 months behind schedule. A Steering Committee meeting is being scheduled to review conditions, needs, investment solutions and priorities. A draft chapter for the above is being prepared for the November meetings.

The meeting adjourned

Stephanie Gazdik
Recording Secretary

F. Nondiscrimination

All Parties, with regard to the work performed by them afterward and prior to completion of the this Project, will not discriminate on the ground of race, color, religion, sex, sexual orientation, gender identity or expression, or national origin in the selection and retention of contractors and/or subcontractors, including procurement of materials and leases of equipment.

G. Legal Compliance

All Parties at all times, shall observe and comply with all federal, state and local laws and policies, bylaws, safety laws, and any and all codes, ordinances and regulations affecting the pilot project in any manner.

H. Subletting

The responsibilities to be performed under this MOA shall not be assigned, sublet or transferred except by written consent of ITD. Written consent to sublet, transfer or assign any portions of the responsibilities shall not be construed to relieve any Party of any responsibility for the fulfillment of this MOA or any portion thereof.

I. Amendments

Amendments to this MOA shall become effective upon mutual agreement and written approval by the Director of ITD, or delegate.

K. METHOD OF TERMINATION:

This MOA shall remain in force unless formally terminated by the City of Idaho Falls or ITD after thirty (30) days written notice to all other parties.

