

# JOINT POLICY BOARD/TAC MEETING MINUTES

October 19, 2022

3:30 P.M.

CITY OF IDAHO FALLS COUNCIL CHAMBERS

## **POLICY BOARD MEMBERS PRESENT:**

### **In-Person:**

Lisa Burtenshaw – Idaho Falls Council Member  
Jim Francis – Idaho Falls Council Member  
Jim Freeman – Idaho Falls Council Member  
Larry Gilmore – Ucon Council Member  
Jason Minzghor – ITD District Engineer  
Jon Walker – Bonneville Co. Commissioner

**MEMBERS ABSENT:** Dan Gubler – Iona Mayor, Josh Wheeler – Ammon Council Member, Rebecca Casper – Idaho Falls Mayor

## **TAC MEMBERS PRESENT**

### **In-Person:**

Lance Bates – Bonneville Co. Public Works Director  
Kerry Beutler – I.F. Assistant Community Development Director  
Tracy Bono – Ammon Engineer  
Austin Black – Bonneville County Planning & Zoning  
Chris Canfield – I.F. Assistant Public Works Director  
Kent Fugal – I.F. City Engineer  
Kade Marquez – GIFT Transit Director  
Paul Scoresby – Ucon Representative  
Jeff Sneddon – ITD District 6 Planner

**Members Absent:** Micah Austin – Ammon City Administrator, Chris Horsley – Idaho Falls Recreation Superintendent, Aaron Swenson – Iona Representative, Max Wolf – INL Representative

**Via Phone:** Chris Danely – Vitruvian Planning, Principal Planner

**ALSO PRESENT:** BMPO Director Darrell West, BMPO Transportation Planner DaNiel Jose, BMPO Office Assistant Stephanie Gazdik, and Wade Allen – ITD Engineer

**CALL TO ORDER:** Jim Freeman called the meeting to order at 3:30

## CONSENT ITEMS

### **MINUTES –**

#### **Policy Board Meeting September 21, 2022**

Jim Francis made the motion to approve the minutes of the September 21, 2022, Policy Board Meeting with the amended wording on the Keller contract and TIP modifications added. The motion was seconded by Lisa Burtenshaw. Jim Freeman called for a roll call vote: Burtenshaw, yes; Francis, yes; Freeman, yes; Gilmore, yes; Minzghor, yes; Walker, yes. The motion passed unanimously.

#### **TAC Meeting March 9, 2022 –**

Kerry Beutler made the motion to approve the minutes of the September 14, 2022, TAC Meeting with spelling correction. The motion was seconded by Lance Bates. Roll call vote was Bates, yes; Beutler, yes; Black, yes; Canfield, yes; Fugal, yes; Marquez, yes; Scoresby, yes; Sneddon, yes. The motion passed unanimously.

## DISCUSSION ITEMS

### **High Capacity Roadway Study Update**

Darrell gave an update on the HCRS. The Scope of Work has been updated based on meetings between the consultants, BMPO staff, and selected TAC members.

The consultant has assigned hours and costs to the Scope of Work tasks. BMPO staff and TAC members are currently reviewing the information. Potential adjustments will be discussed, considered, and if deemed necessary included.

A contract will be developed and reviewed by the appropriate parties. It's expected that the contract with the accompanying scope, hours, and costs will be on the November TAC and Policy Board agendas for approval.

Jason Minzghor introduced Wade Allen, ITD Engineer and Jeff Sneddon, ITD District 6 Planner who is replacing Brad Richards on TAC to Policy Board and TAC.

### **I-15/US 20 Environmental Impact Study (EIS) Update**

Darrell discussed the updates on the EIS for the I-15/US 20 Connector Project.

A public meeting was held yesterday that provided the public with the opportunity to review the outcomes of the PEL study and give comments as the project moves into the EIS phase.

There is also an online meeting that provides the public with an opportunity to review and make comments regarding the project. The online meeting is available through October 25, 2022, and is available at [I-15 US-20 Connector Online Meeting \(i15us20connector.com\)](https://i15us20connector.com)

The link presents information via virtual tours including a fly thru of the projects.

## ACTION ITEMS

### **2035/2050 Demographics Projections**

Darrell went over the 2035/2050 Demographics Projections.

The motion to table the vote on the Demographics Projections was made by Jason Minzghor. Jon Walker seconded the motion. The vote was unanimous.

### **DISCUSSION ITEMS**

#### **Complete Streets Discussion**

DaNiel introduced Chris Danely the Principal Planner from Vitruvian Planning to discuss the Complete Streets Program. Chris gave the meeting the information for Smart Growth Complete Street for members to learn more about the Complete Streets Program. DaNiel sent the information to Policy Board and TAC members.

The meeting adjourned

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Stephanie Gazdik  
Recording Secretary