

# TAC MEETING MINUTES

November 8, 2023

3:30 P.M.

CITY OF IDAHO FALLS COUNCIL CHAMBERS

## TAC MEMBERS PRESENT

### **In-Person:**

Lance Bates – Bonneville Co. Public Works Director  
Tony Black – Ammon Streets and Sanitation Director  
Tracy Bono – Ammon City Engineer  
Kerry Beutler – I.F. Assistant Community Development Director  
Austin Black – Bonneville County Planning and Zoning Administrator  
Chris Canfield – I.F. Assistant Public Works Director  
Kent Fugal – I.F. City Engineer  
Paul Scoresby – Ucon Representative

### **Teams:**

Kade Marquez – GIFT Transit Director  
Jeff Sneddon – ITD District 6 Planner

### **Members Absent:**

Chris Horsley – I.F. recreational Superintendent  
Aaron Swenson – Iona Representative  
Max Wolf – INL Representative

**ALSO PRESENT:** BMPO Director Darrell West, BMPO Transportation Planner DaNiel Jose, BMPO Office Assistant Stephanie Gazdik were also present in-person.

**CALL TO ORDER:** Chris Canfield called the meeting to order at 3:30

## CONSENT ITEMS

### **MINUTES – TAC Meeting October 10, 2023**

Austin Black made the motion to approve the minutes as written for the October 10<sup>th</sup> meeting. Kerry Beutler seconded the motion. The vote was unanimous, the motion passed.

## ACTION ITEMS

### **2020 Urban Boundary (Smoothing)**

Darrell West discussed the 2020 Urban Boundary smoothing as seen below.



# Summary of Proposed Locally Sponsored Project Schedules

## Bridge Program

Bridge applications are generally accepted every other year. This should be an off year however applications are being accepted again this year with the hope to get back on schedule with alternating applications after this year. Submittal deadline with postmark or hand delivered is **January 18, 2024**, 4:00 p.m. Only one project application per jurisdiction will be accepted each application cycle. Due to limited funds, LHTAC will only program \$3M or less in total project cost toward a funding package for a bridge. The local jurisdiction can provide additional funds above and beyond the match requirement for larger projects. Please provide BMPO with a copy of the application.

## Local Highway Safety Improvement Program

2024 application deadline is **January 25, 2024**, 4:00 p.m. Completed applications must be submitted electronically to [applications@lhtac.org](mailto:applications@lhtac.org). Please CC BMPO on the electronic application submittal.

## STBG-Rural (LHTAC) – projects within BMPA boundaries

STBG-Rural applications are accepted every other year for a two-year programming period. This is an off year for accepting applications.

## STBG-Urban (Preliminary Development) – Roadway (System), Pavement, Safety, and Study

### **Adjustments to the applications**

1. Project Name and Location (in addition attach at the end of this information sheet *a location map* that includes project dimensions and **if applicable logical termini**): Click or tap here to enter text.
  2. Project Description (*provide ample information* regarding the details of the project): Click or tap here to enter text.
- ***Note all applicants/project sponsors are required to attend the BMPO Policy Board meeting in March***

### **Other ideas**

- Hold a workshop on how to score without bias
- Scorers should think regionally when scoring projects
- If necessary, BMPO staff will set-up a time at the February TAC meeting for an orientation for first time scorers
- Project and scoring highlights (technical)

# Summary of Proposed Locally Sponsored Project Schedules

## STBG-Urban (Preliminary Development) – Roadway (System), Pavement, Safety, and Study

Submit a Surface Transportation Block Grant Program – Urban (STBG-U) project application electronically to [bmpo@bmpo.org](mailto:bmpo@bmpo.org) by **January 29, 2024**, 4:00 p.m. Note include attachments ITD 1150 and 2435 forms.

- Applications available on BMPO's website on **November 28, 2023**.
- No later than **February 5, 2024**, BMPO staff will notify the applicant if the application is accepted, rejected, and/or needs corrections. If an application needs to be corrected, the revised application will be due to BMPO by **February 9, 2024**, at 4:00 p.m.
- Project sponsors will present project information to TAC on **February 14, 2024**.
- TAC members will score applications and submit them to BMPO by 4:00 p.m. on **March 6, 2024**
- BMPO staff will present a summary of scoring at the **March 13<sup>th</sup>** TAC and **March 20<sup>th</sup>** Policy Board meetings. Projects will be prioritized by considering the rating, available funding, and other values.

## Transportation Alternatives Program (TAP)

TAP electronic application deadline is **January 18, 2024**, 4:00 p.m. **Pre-Applications are required on January 5, 2024, 4:00 p.m.** Application should be submitted in a single PDF file to [applications@lhtac.org](mailto:applications@lhtac.org). Please CC BMPO on the electronic application submittal.

### FTA 5307 and 5339

Written requests with project descriptions and cost estimates are dependent on decisions made regarding the used of funds for public transportation services. If new projects are requested for programming, these requests should be submitted electronically to [bmpo@bmpo.org](mailto:bmpo@bmpo.org) by **March 6, 2024**. BMPO will work with the grant recipient/project sponsor to program federal transit funds.

### FTA 5310

Funds are related to and support public transportation for enhanced mobility of seniors and individuals with disabilities. The funds are competitively bid and awarded based on applications submitted and ranked by BMPO. **BMPO has no schedule to call for applications.** However, if a need is identified, BMPO may schedule a call for applications and if this occurs mid-fiscal year an amendment may need to occur to the FY 2023 TIP.

### Other Federal-Aid Programs

Local entities may be eligible to sponsor projects via other federal-aid transportation funding programs. However, funds are generally tied to stringent criteria or are nationwide competitive bid. Around March, BMPO staff typically evaluates all federal-aid programs and if needed discusses the possibilities with TAC members and presents the findings to the Board.

### **Strategic Initiatives Grant Program Project Status**

Darrell West updated TAC Members with the latest information on the Strategic Initiatives Grant Program project status. ITD presented a list to the MPO Directors that included 2 of our projects. The Pancheri Bridge project and the Iona Road project. The Ammon Road project was not on the list. However, the list was not complete as it only included the allocation of \$31 million and thus required that a remaining \$19 million be allocated to projects.

### **High-Capacity Roadway Study Update**

The first public outreach meeting will be held November 14th 5-7 pm at CEI. There will be information boards and a slide presentation about area growth and constraints that will be looped. Public comments can be noted on aerials regarding areas of concern, and possible solutions.

Meeting Adjourned

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Stephanie Gazdik  
Recording Secretary